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**Admission Guide for International Students**

**(Fall 2024)**

**2024. 4. 30.**



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| 【Phone.】 ☎ 82 - (0)41-560-1234【E-mail.】 ipsi@koreatech.ac.kr |

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| **Ⅰ** | Admissions Timeline |

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| **Application Review Process** | **Fall 2024 Semester** | **Notes** |
| Application Submission | Jul 8 (Mon.) ~ 12 (Fri.) by 16:00 [4pm] | The required documents should arrive at the KOREATECH admissions office by this date |
| Required Documents Submission |
| Interview | Jul 31 (Wed.) | KOREATECH 1st campus or onlineDetails will be notified later |
| Announcement of Admissions Decision | Aug 9 (Fri.) | Individual notification orKOREATECH Website |
| Registration | Aug 9 (Fri.) ~ 13 (Tue.) by 16:00 [4pm] | Issuance of Letters of Acceptance on after registration |

※The date above are subject to change without a prior notice

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| **Ⅱ** | Academic Course (Undergraduate programs) |

**A. School of Mechanical Engineering**

- Eco-friendly Automobile&Energy Major(Track)

- System Design and Manufacture Major(Track)

- Smart Mobility Major(Track)

**B. School of Mechatronics Engineering**

- Production Systems Major(Track)

- Control Systems Major(Track)

- Digital Systems Major(Track)

**C. School of Electrical, Electronics & Communication Engineering**

- Electrical Engineering Major(Track)

- Electronics Engineering Major(Track)

- Information & Communication Engineering Major(Track)

**D. School of Computer Science & Engineering**

- Smart IoT Major(Track)

- Software Major(Track)

- AI Major(Track)

**E. School of Industrial Design Engineering & Architectural Engineering**

- Industrial Design Engineering Major(Track)

- Architectural Engineering Major(Track)

**F. School of Energy Materials & Chemical Engineering**

- Energy Materials Engineering Major(Track)

- Department of Chemical and Biological Engineering(Track)

**G. School of Industrial Management**

- Industrial Management Major(Track)

- Innovation Management Major(Track)

**H. Department of Employment Services Policy**

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| **Ⅲ** | Eligibility Requirements |

\* Applicants should meet the following requirements.

A. Foreigners who are 'both parents are foreigners' or 'have completed a full course of education equivalent to Korean elementary and secondary education in a foreign country(full course completion)'

(Article 29, paragraph 2, item 6 of the Enforcement Decree of the Higher Education Act)

- A person whose parents and students both acquired foreign citizenship before the student began the educational process equivalent to the Korean high school curriculum.

○ Completed the entire curriculum

(Article 29, paragraph 2, item 7 of the Enforcement Decree of the Higher Education Act)

- Those who have completed the entire elementary, middle, and high school curriculum in the same grade system abroad

Applicants who have completed the entire curriculum abroad are recognized as having completed the entire curriculum regardless of whether they are enrolled in elementary or secondary schools in Korea (students who temporarily stay in Korea during vacations, overseas schools, and holidays set by their country are also recognized as having completed the entire curriculum).

- If applicants complete the entire curriculum in a country outside of Korea, they will be recognized as having completed the entire curriculum, even if it is less than 12 years old.

- Those who have completed the entire curriculum at two or more schools with different grade systems

- Must have completed at least 12 years of schooling according to the Korean school year system

- However, for the period of school curriculum that is insufficient due to the school year system, the period completed at a university in your country is recognized as high school course completion.

- If a person who has completed 12 or more years of elementary and secondary education in two or more schools with different academic systems has unavoidably missed the total period of enrollment because of academic differences during the process of transferring to a new school, it is exceptionally recognized within one semester (six months).

B. Foreigners in the previous paragraph who have completed the equivalent of elementary and secondary education(equivalant to Korean Education System) and have met the following language performance (Applicants must satisfy one of the following Language Proficiency Requirements)

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| **TOPIK** | ▪ Above TOPIK level 3 (Test of Proficiency in Korean)※Students in Level 3 must obtain Level 4 prior to graduation |
| **English Language Certificate** | ▪ Above TOEFL CBT 210 or IBT 80(or one of followings IELTS 5.5, NewTEPS 504) |

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| **Ⅳ** | Application Review Process |



A. Language(Korean, English), ScienceㆍMathematical abilities and Personality may be tested during the interviews.

B. Two to three interviewers will interview Single(or two to three) applicant for about 10min.

C. The average evaluation score(300 points per interviewer) determined acceptance.

D. Applicant no show for an interview or failure grade from any interviewer will not be accepted.

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| **Ⅴ** | Registration Process |

A. Announcement of Admissions Decision : Aug 9 (Fri), 2024 on Individual notification or KOREATECH Website(www.koreatech.ac.kr)

B. Registration : Aug 9 (Fri.) ~ 13 (Tue.) by 16:00 [4pm]

By account transfer or direct payment at Shinhan bank branches in south Korea

C. Registration abandonment and refund :

1) Submit Registration Abandonment application and copy of passport by email
(ipsi@koreatech.ac.kr) until Aug 14 (Wed.), 2024

2) Refund process will take 6 or 7 days

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| **Ⅵ** | Required Documents |

**A. Note**

- Original documents must be submitted. Should they be unavailable, however, copies must be authorized by the originating institution before they are submitted

- Every document must be original accompanied by translations and notarization in Korean or English, if it is in another language.

- The English address, phone number, and fax number should be included in all certificates issued by various agencies and institutions.

**B. Documents**

- Application Form<Attachment #1>

- Official Graduation certificate of high school

- Official Transcripts of high school

- Documents that certify the applicant and the applicant’s parents’ citizenship and relationship (Family relations certificate, Birth certificate and Copy of Passport)

- Language Proficiency Certificates (TOPIK, TOEFL, IELTS, TEPS, NewTEPS)

- Certificate of deposit balance (at least USD 18,000)

- Agreement for Verification of Academic Records<Attachment #2>

- 1 photos (3.5cm X 4.5cm)

- Copy of Alien registration card(if available)

- Official High school Graduation certificate from government or apostille issued by government

(mandatory if applicants are from following countries: China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Egypt, Peru)

※ Every document must be original accompanied by translations and notarization in Korean or English, if it is in another language.

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| **▪ Submitting Required documents** **- By registered airmail :**Office of admissions, Korea University of Technology and Education(KOREATECH)1600, Chungjeol-ro, Byeongcheon-myeon, Dongnam-gu, Cheonan-si,Chungcheongnam-do, 31253 Republic of Korea**- Submitting Directly :**Please visit Global Education Center(GEC bldg.), 1st Floor [External Cooperation Office] Monday ~ Friday: 09:00 ~ 18:00Phone: +82-41-560-2505 |

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| **Ⅶ** | Application fee |

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| **Application fee** | **BANK ACCOUNT** |
| 43,000 won | 100-019-936260, SHINHAN BANK |

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| Ⅷ | Important Notes for Applicants |

A. Admission will be canceled if a student who has been granted admission, is found to have applied through illegal means, such as submission of false/forged documents or altered representation of application eligibility.

B. Every document must be original, accompanied by translations and notarization in Korean or English, if it is in another language.

C. The applications should be accompanied by supporting documents.

D. Application fees and submitted documents are not returned.

E. Other details regarding the application process and review will be determined by the Admissions Assessment Committee of KOREATECH, pursuant to our admission procedure and regulations.



Tuition for 2024 is as follows

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| **Programs** | **Engineering** | **Industrial Management** |
| Undergraduate | 2,387,000 won | 1,667,000 won |



All international students may be admitted to KOREATECH dormitories.
Dormitory residence expense is as follows: (per semester, as of 2024)

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| **Classification** | **Dormitory (entrance fee not included)** |
| Femal only(Double Occupancy) | 600,000 won ~ 820,000 won(depend on dormitory buildings) |
| male only(Double Occupancy) |

**Contact**

1. about Admission

- E-mail : ipsi@KOREATECH.ac.kr

- Phone : +82-41-560-1234

B. about Korean Language Program

- phone : +82-41-560-1025

- Website : <https://www.koreatech.ac.kr/eng/>

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| **Attachment #1** |  | **Application Form for fall Semester 2024** |
|  | Reg. No |  |
| Applicant | Respective School |  | **Photo****(3.5cm Ⅹ 4.5cm)****※ Please attach****a recent photo** |
| EligibilityRequirements | □ EducationRequirement 1 | Completed 12-year (or more) primary and secondary education |
| □ EducationRequirement 2 | Completed a full course of education equivalent to Korean elementary and secondary education in a foreign country(full course completion) |
| □ NationalityRequirement | Applicants must be foreign students (not Korean citizen) whose parents are also foreigners  |  |
| Language Proficiency Requirement | □ TOPIK Level \_\_\_\_\_\_\_ □ TOEFL score \_\_\_\_\_\_\_\_(or □ CBT\_\_\_\_\_\_\_\_\_ or □ IBT\_\_\_\_\_\_\_\_\_ or □ IELTS\_\_\_\_\_\_\_\_) |
| Name | (Korean) | (English) | (Chinese) |
| Gender | Male □ / Female □ | Nationality |  |
| Alien Reg. No |  |  |  |  |  |  | - |  |  |  |  |  |  |  | \*optional |
| Passport No. |  |
| Highschool Information | Name | (Korean) | (English) |
| Address |  |
| Contacts | + - | Nation(Location) |  |
| Date of Degree | (yyyy - mm - dd) | GraduationStatus | Graduation □ / Expectant Grad. □  |
| Address |  |
| Contacts | Cell-phone | + - | Phone | + - |
| E-mail |  | Emergency |  |
| Financial Supporter | Name |  | Relationship | Father □ / Mother □ |
| Address |  |
| Contacts | 1) | 2) | 3) |
| Occupation |  |
| By signing here, I certify that the information that I have provided with this form is true and correct to the best of my knowledge and I fully understand that knowingly and willfully falsifying or concealing a material fact or using any false document in the submission of this form may result in the withdrawal of the admission and entrance to Korea University of technology and Education and even to severe penalties.Signature / Date |
| to PRESIDENT of Korea University of Technology and Education |
| **Attachment #2** |  | **Agreement for Verification of Academic Records** |

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| English Name |  | Date of Birth(YYYY/MM/DD) |  | Gender |  |
| Nationality |  | Email Address |  |

**● List of the schools I have attended;**

*Please make sure that at least one direct contact information should be submitted*

*\* This information will be used solely for the purpose of international admission.*

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|  | School information(Please include country info in address) | Telephone / Fax/ Email(incl. Country code) | Date of Attendance(YYYY/MM) |
| High School | **Name of school:**Address: I have graduated(will) graduate from this school. Yes □ No □  | Tel.Fax.Email. | From: / To: /  |
| CollegeUniversity | **Name of school:**Address: I have graduated(will) graduate from this school. Yes □ No □ | Tel.Fax.Email. | From: / To: /  |

**Letter of Agreement**

Dear Sir or Madam,

I have applied to Korea University of Technology & Education in Korea for the 2024 Fall academic year and I hereby authorize the release of my academic records to Korea University of Technology & Education for verification purpose by submitting this form.

In this regards, I would like to request your full assistance to Korea University of Technology & Education when they contact you regarding verification of enrollment and academic credits.

Name of Applicant: Signature: Date: / /

(Year) (Month) (Date)

**Verified by the previously attended school**

I confirm that the information above written by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is accurate and true.

(Applicant’s name)

Name of Institution:

Name: Signature: Date: / /

(Year) (Month) (Date)

Please confirm the enrollment verification for the student who has applied for admission to our university. We look forward to your response. Fax or email is also available.

\* Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\* Email. ipsi@koreatech.ac.kr / Fax: 82-(0)41-564-0601 Contact: 82-41-560-1234 Hyun, Sangeun